

NWA Executive Board  
Meeting Minutes  
June 4, 2020 | 12:15 pm-1:15 pm  
Zoom Conference Call

**Present:**

Anne Jenner (President), Natalia Fernandez (Vice President), Kelsey Quinn (Secretary), Brian Johnson (Treasurer), Max Johnson (Past President) Sara Piasecki (Alaska Rep), Amy Thompson (Idaho Rep), Erin Baucom (Montana Rep), Mathew Brock (Oregon Rep), Steve Bingo (Washington Rep), and Elizabeth Russell (Membership Coordinator)

**Absences:** Alisha Babbstein (Webmaster)

- 1 Roll Call, New Board Member Introductions
  - 1.1 Eleven members in attendance, Alisha absent due to meeting conflict. Minutes approval tabled for next meeting.
  - 1.2 All board members expressed the need for tutorials on website and responsibilities for their new position.
- 2 Board Member Orientation Information
  - 2.1 [Procedures Manual](#) introduced for review and possible revisions.
  - 2.2 Question on how to navigate the backend of the NWA website and send emails to membership list, tutorials to be scheduled.
  - 2.3 Annual report and committee reports all posted [online](#)
- 3 Past Minutes Approval
  - 3.1 Minutes approval was tabled for next meeting
- 4 Committee and State Representative Reports
  - 4.1 Elizabeth Russell has resigned as membership coordinator. New membership coordinator needs to be appointed.
  - 4.2 Native American Collections Roundtable coordinator position has passed from Steve Bingo to Gena Peone.
  - 4.3 Oregon - World of Speed Museum is shutting down. Members discuss reaching out to Katrina O'Brien. OSU Head of Special Collections Larry Landis is retiring and Natalia Fernandez will be Interim Head of Special Collections.
  - 4.4 Washington - Based on 5/28 Seattle Times article, Vulcan is planning to shut down the Arts and Entertainment wing, under which is the Museum of the Living Computer. The future of the museum is being evaluated. I will reach out to see if NWA can support.
  - 4.5 Idaho – Recruitment for Head of Special Collections at University of Idaho is currently frozen.
  - 4.6 Montana - Jodi Allison Burnell has been hired at Montana State University as Head of Library Special Collections.
  - 4.7 Alaska – State has been opening back up, but new COVID-19 cases are rising.
- 5 What to Expect in the Year to Come

- 5.1 Board Meeting Schedule discussion on how often to hold meetings with past president, Max.
  - 5.1.1 Anne will send Doodle Poll to meet again for a short meeting at the end of June
- 5.2 In-person Annual Meeting 2021, Olympia, Washington (time and place TBA)
  - 5.2.1 Program Committee Chairs need to be appointed
  - 5.2.2 Local Arrangements Committee is in place, including Charles Hilton and Liza Harrell-Edge
  - 5.2.3 Discussed the need to remain flexible in case of extended shutdown orders or other limits for in-person meetings in the spring of 2021.
  - 5.2.4 Discussed possible budget impacts enabling members to attend an in-person conference
- 5.3 Online Events
  - 5.3.1 Anne proposed a series of virtual programs for members to present papers/panel sessions that were missed due to the cancellation of the 2020 Annual Meeting. Kelsey and Mathew volunteered to help Anne coordinate.
  - 5.3.2 Discussion of ideas for online professional development opportunities for members. Max suggested the continuing education fund that allocates a scholarship to each state in the amount of \$500 per year.
- 5.4 Responding to Events and Crises
  - 5.4.1 [Question](#) about NWA support for furloughed archivists from Member Julie Stringfellow. Discussed following up with a public statement and connecting members with [Archival Worker Emergency Fund](#).
  - 5.4.2 Request for letter to support furloughed archivists at UO from [Kate Thornhill](#). Anne Jenner to create a template letter to circulate to board for approval.
  - 5.4.3 Discussed membership dues reduction or waived for furloughed and unemployed members. Possible application to waive or reduce through membership coordinator or treasurer. Another option discussed was to adjust membership renewal form reflecting the waiver as a possible membership level.
  - 5.4.4 NWA statement on Black Lives Matter
    - 5.4.4.1 [Open Letter to the Archival Community regarding Police Brutality](#) from AWE Archival Workers Emergency Fund. Discussed releasing an official statement.
  - 5.4.5 Due to time constraints we were unable to discuss NARA Closure response. Saved for next meeting.

## 6 Next Meeting

- 6.1 Doodle poll to be sent out for a meeting at the end of June.