

NWA Executive Board
Meeting Minutes
March 30th, 2020 | 10:00-11:00 am
Conference call

Present: Max Johnson (*President*), Anne Jenner (*VP*), Steve Bingo (*Washington Rep*), Alex Bisio (*Secretary*) Sara Piasecki (*Alaska Rep*), Brian Jonson (*Treasurer*), Bryce Henry (*Past President*), Ashlyn Velte (*Idaho Rep*), Andrew Needham (*Oregon Rep*), and Kellyn Younggren (*Montana Rep*)

Absences: None

Ex Officio Present: Rachel Thomas (*Archivist in Residence program*)

1. Roll Call and Past Minutes Approval

1.1. All members are in attendance. Rachel Thomas from the Archivist in Residence program in attendance. Minutes are approved.

2. Western Archivists Meeting Cancellation

2.1. Because of the evidence sent in by the Board and others, as well as pro bono work by the SCA attorney, WAM has been able to withdraw from all commitments and reservations with no penalty.

2.2. NWA Awards: Recipients are asking for an extension to use the funding within the calendar year, as per the guidelines in the Procedures Manuel. Max says he thinks this should be fine, but is asking the Board for formal support.

Award Terms:

- Money for professional development related workshops will be kept if programing is rescheduled or held remotely, and returned if not.
- Students will be able to use awards for another opportunity, particularly continuing education in the calendar year. This money has already been awarded. Students must clear the opportunity with the awards committee, and complete the required blog post to fulfill the terms of the award.

All members of the board agree to these terms regarding awards. No formal vote is taken.

2.3. Questions related to WAM cancellation:

2.3.1 Anne asks about the possibility of offering alternatives to the cancelled 2020 WAM conference. Anne suggests perhaps hosting an online conference for NWA members only. Bryce asks if she is volunteering to host? Anne says yes, and is willing to meet virtually with anyone who is interested. Max says there could be some funding if needed.

2.3.2 Sara asks if there is a possibility WAM is going to be rescheduled for 2022, in lieu of the proposed NWA annual conference to be, tentatively, held in Alaska. Max says no, WAM may just not happen for another five years. Sara says she wants to start

planning for 2022 in the fall if we are doing it in Alaska. Max suggest waiting until summer to decide.

2.4. NWA Board Presidential Hand Off

2.4.1. In lieu of the formal hand off at WAM, Max is going to reach out to Anne soon regarding transferring Presidential duties. He will be concluding with a formal report.

2.4.2. Anne asks if we're going to have a virtual business meeting with the membership in lieu of the one that would have taken place at WAM. Max says no, but he will put together a document or recorded presentation to send to the membership.

3. Archivist in Residence Proposed Project and Candidate Review

3.1. Rachel Thomas is here to review the proposed project and archivist. The AiR committee wants the Board to approve the selected candidate. The committee hopes that the project can go forward as planned, given the situation, in the 2020 calendar year.

3.2. The awardee is Abby Maynard, who will be working in the Labor Archives at the University of Washington with Crystal Rogers.

3.3. The program had ten applicants. The committee may tweak submission rules slightly, but they mostly got exactly what they were looking for. Most applicants already work in the repositories they proposed a project with. The proposals of those with no experience tended to be very broad.

3.4. Work was slated for twelve weeks in the summer, however, given the situation, it has been rescoped for the calendar year. Max asks if they have a contingency plan if quarantine continues. Rachel says that they may delay until fall or until next year, or reach out to the second-choice awardee. Max motions for a vote: motion passes unanimously.

4. Elections

4.1. Elections close today at 11: 45 and there are several close races. Two races that are within a few votes. The only one we know for sure is the Idaho rep, who is running unopposed.

4.2. Steve asks if we have a mechanism for resolving ties. Bryce says yes, it's a run off. Bryce wonders if we could give smaller membership bases more weight for the officer's elections, as people tend to vote for people from their home states. 133 people have voted total.

5. Procedures Updates Regarding Native American Lands (See agenda for full text)

5.1. Everyone agrees that this is a wonderful addition to the procedure's manual. There are no comments, so Max motions for the text to be added. Anne seconds, and adds that it will be part of the revision in progress.

5.2. Motion passes unanimously.

6. State Reps reports

6.1. Alaska: Everyone is on shelter in place. People coming back into the state is on quarantine for 14 days. The port is still open. Alaska is better at social distancing better than any other state. Archives are donating all masks and other medical supplies. Archivists are telecommuting with some getting home internet for the first time. Working on having facilities workers and

- law enforcement checking on collections. Shelter in place has been ordered until April 11 and then the state will re-evaluate.
- 6.2. Idaho: Last week Idaho went to shelter in place. University of Idaho closed last week. Interviews for Head of Special Collections and Archives have been put off indefinitely.
 - 6.3. Washington: Shelter in place has been ordered until April 6th and then the state will reevaluate. Lots of concern for the economic impact on archival institutions as institutions are already under financial duress, particularly in central Washington.
 - 6.4. Montana: Shelter in place was instituted last weekend, transitioned to working from home. Kellyn hasn't heard much except for the cancellation of the copyright workshop.
 - 6.5. Oregon: Shelter in place for 3 weeks. The State Archives are closed to the public, but serving the public remotely. May have some financial impacts, as the budget for the State Archives was not passed. Most staff are working from home.

7. Journal of Western Archives Award and Bill

- 7.1.1. Will need to send out recognition for the NWA member that received an award from the Journal.
- 7.1.2. Received a bill for \$500.00 that will need to be paid.